

**Naples High School Athletic Booster Club
General Board Meeting
6/13/07**

Call to Order

Proof of Notice: The meeting was scheduled via e-mail on 07 June, 2007

The meeting was called to order by Carlos Campos at 17:34.

Present: Carlos Campos, Jim Hall, Patty Hall, Janet McKechnie, Thuy Ngo

Absent: Jody Main, Bruce Anderson, Audrey Reid, Sheila Ryan, Jolene Campos

Quorum: Applicable 07/08 school year

Proxy: Applicable 07/08 school year

Guests: Bill Nink, David Lee, Traci Guariniello

Bill, David, and Traci attended the meeting to affirm their interest in assuming Board positions for the 07-08 school year.

Minutes

Minutes were not presented for review from the last meeting as none were recorded.

Reports of Officers

President: Carlos, as Acting President, presented the new Club's Bylaws and highlighted a number of new areas not addressed in last year's version. Copies of the Bylaws were provided to all present. Traci noted the Bylaw articles were incorrectly numbered (correction made).

Vice President: Vacant

Treasurer: Janet advised that the gross profit from the spring auction was \$9319.24. Half of the proceeds will be shared with the PTSA. She is in the process of updating records for presentation to NSA Naples for audit and transfer to the new club Treasurer.

Secretary: Absent, no report provided.

Reports of Committees

None

Unfinished Business

Scholarships

- \$5,500.00 was presented to seven students.
 - \$1,000.00 was awarded to Kelsey Anderson, Zach Main, Shizue Reid, Allyson McKechnie.
 - \$500.00 was awarded to Mark Ryan, Amber Wilson, Brian Baldwin.
 - Discussion has held regarding what documentation was needed for the release of funds to awardees. It was agreed that a letter of acceptance from a college was not sufficient. All agreed that any documentation confirming proof of enrollment would be enough for the release of funds. Upon receipt of documentation Janet will issue a check directly to the student in the amount of the award.

Auction Results

- Janet provided the gross profit figure of \$9319.24.
- Thuy agreed to produce an after action report.

Banquet After Action Report

- \$208.00 was provided to the Track team for their banquet. Funds were used to purchase food items for the banquet. Team parents set up the banquet.
- \$500.00 was advanced for the soccer team banquet that was catered by Ciro. 100 meals were purchased. \$410.00 was collected at the door therefore the cash actually provided by the Club was only \$90.00. Kristy Anderson and Mia White helped organize the banquet.

Status of Purchases

- Acquisition of the ice machine is still pending. The Board previously approved \$1,500.00 for it's purchase.
- Acquisition of a protective gym floor is still pending. Coach Hall is researching.
- A new gym sound system is still on order. \$3,500.00 was approved. Coach Hall has the lead.
- \$360.00 was approved for new soccer goal padding. Order is still pending.
- New team travel bags are needed. Coach Hall will provide cost during upcoming fall season.
- Timing clocks for volleyball and wrestling, an electronic weight scale for wrestling, and a large gas grill, have been obtained.
- On hold is the purchase of a LED video display for special events. A joint purchase with PTSA is no longer being pursued. Additional research will be done for presentation at a later date.
- Research will be done regarding the purchase of a new mascot outfit.

New Business

Election/Designation of New Board Members for school year 07 – 08:

- President – Carlos Campos
- Vice President – Bill Nink
- Treasurer – Kevin Mooney
- Secretary – Traci Guariniello
- Auctions – Thuy Ngo
- Community Publicity – Cynthia Fuerst
- Website/School Publicity – David Lee
- Spirit Item Sales – Patty Hall
- Volunteer Coordinator – Bruce Anderson (since the meeting Bruce has expressed his preference to help but not act as a Board member – position is vacant)
- Membership – Ken O'Brien
- Concessions – Jolene Campos
- Parent/Team Liaison – Mark Lawton

Registration

- All agreed to raise the registration fee per family to \$25.00 a year. Families will receive a booster club t-shirt upon registration. Additional discounts/incentives will be considered.
- David Lee agreed to take the lead for the creation of a new registration form. David also volunteered to create a website for the Club. Discussion revolved around the various items/links/uses that could be incorporated into the website.

Spirit Item Purchases

- Discussion was held regarding the various types of spirit items that can be obtained for fundraising and promotion of the Club and HS sports teams.
- Patty Hall made the motion that \$4,000.00 be allocated for the purchase of spirit items for delivery by the beginning of the school year. The vote was unanimous in favor of the motion.

Financial Policies

- Carlos spoke of the need for the creation of written financial policies, to include the creation of a reimbursement/disbursement form for use in connection of all club expenditures. All agreed to the idea. Carlos will work with the new Treasurer, Kevin Mooney, to create written policy.

New Scholarship Policy

- Bill Nink agreed to take the lead in updating Club's scholarship policy.

Closing

- Carlos adjourned the meeting at 18:37.
- **All agreed that the next meeting should be scheduled for 1730, Wed, 22 August, 1730, in order to begin preparations for the fall season.**