

**Naples High School Athletic Booster Club
General Board Meeting
12/04/07**

Call to Order

Proof of Notice: The meeting was scheduled at conclusion of the 6 November 2007 meeting (in accordance with the policy of meeting at 1730 on the first Tuesday of every month).

The meeting was called to order by Carlos Campos at 17:50, as a quorum was reached.

Present: Carlos Campos, Traci Guariniello, Kevin Mooney, Jolene Campos, Ken O'Brien, David Lee, Mark Lawton, Cynthia Fuerst, Patty Hall,

Absent: Bill Nink, Thuy Ngo

Advisor: Jim Hall (NHS Naples Athletic Director), Sandy Daniels (Principal), Daisy Weddle (Asst Principal)

Team Representatives Present: Mia White (Girls Volleyball)

Guests: None

Minutes

Minutes were presented for review from the last meeting (6 November 2007) and accepted unanimously with no changes.

Motions Approved

1. The purchase and presentation of \$25.00 NEX gift certificates for all past and future Athletes of the Month. Details provided under the Athlete of the Month paragraph below.
2. The purchase and presentation of \$40.00 gift certificates from Applebee's for volunteer coaches. Details under New Business below.

Reports of Officers

President: Carlos reported that all programs are doing well: Spirit, Concessions, Athlete of the Month and Parent Representative.

- We are looking into a different source for plaques as the base concessionaire quoted \$200.00 for the first plaque.
- In order to expedite acquisition, he authorized Coach Hall to order a banner that commemorates the 2007 European Division II championship won by the girl's basketball team. The estimated cost of the banner is \$210.00. The Board unanimously affirmed his decision.

Vice President: Absent.

Secretary: Nothing to report.

Treasurer: Kevin Mooney reported he had no changes to report on account activity, as there were no transactions since the last meeting.

Checking Account \$19,338.49
Savings Account \$1,257.03

Kevin mentioned the following as to other items:

- He has not seen the auction proceeds.
- Spirit items seem to be breaking even so far.
- Our record-keeping and inventory processes have improved greatly.

Auctions: Cynthia will obtain an after action report from PTSA. We need to look at the contract and documentation (e.g. bill of lading) prior to Spring auction, and produce a new agreement with the Wilson (Auctioneer).

Website/School Publicity: Cynthia related that the Athlete of the month article appeared in the Panorama and that the process is working out well. We still need to put out a schedule of the games and an article on the coaches.

David advised that the website is doing well, we have had over 1600 hits. It has been updated with an email and David has had alumni email him. He has received many positive comments on the website from NSA Naples.

Spirit Item Sales: Patty explained that shipping continues to be the primary expense contributing to the cost of the items.

Membership: Ken O'Brien reported that we currently have 72 family memberships, and we are currently concentrating on basketball family memberships. We are also contacting senior leadership and teachers for potential membership. Ken is researching a listing on the Combined Federal Campaign List.

Concessions: Jolene related that we have netted \$3800.00 during the football season. A bit less than last year, but this year we had two fewer home games.

Mia White suggested that we allow SCA to run concessions at the first basketball games on 14/15 December 2007. Board agreed to give them the proceeds.

Parent/Team Liaison: Mark Lawton stated that we are still waiting to hear about basketball representatives. Carlos commented that the Parent Reps are truly value added to the Booster Club Board Membership.

Advisor: Sandy Daniels advised that four student teachers might be available for participation in the athletic program.

In response to comments by Carlos, Coach Hall advised about funding relating to the placement of championship banners in the gym. Public Works will charge a significant amount for the work. Traci contacted the Public Works Officer who stated either Mirabella (the lessor) or Public Works must hang the banners. Traci will report via email before next meeting.

Old Business:

Athletic Director: Jim Hall updated us on the status of purchases:

Ice Machine – ordered for approximately 2100 euro.

Gym Speaker System from Parts Express – ordered for \$2567.52 plus \$904.00 shipping.

Soccer Goal Pads – ordered for \$98.00 each.

Athlete of the Month:

Coach Nagafuchi nominated Marc Nyugen from the Volleyball Team and Coach Higgins nominated Hannah Donohue from the Swim Team.

Marc Nyugen: Selected for All-European Team.

Hannah Donohue: 1st place in 1500 meter freestyle and 2nd in 400 meter Individual Medley in European Long Distance Meet.

In response to Carlos's comments, the board voted to fund a \$25.00 NEX gift certificate to all past and future Athletes of the Month. Jolene Campos made the motion, Patty Hall seconded. The motion passed unanimously.

Discussion was held concerning criteria/guidelines for Athlete of the Month Program. They are as follows:

- Nominated by their coach;
- Athletic achievement;
- Citizenship;
- Need not be a member of the Booster Club;
- Athletic Director will make announcement next school day;
- Recognition will occur at quarterly assembly if possible.

Fall Sports Banquet: Parent representatives from the sport being honored should be contacted and involved in helping set up the banquet. Carlos commented that we need to do a better job documenting our banquet expenditures. He will create one for the fall banquets.

New Business:

Coach Recognition: Carlos expressed the belief that we should recognize volunteer coaches, who often put in many hours working without our students. Coach Hall commented that volunteer/parent coaches could be recognized at the banquets. He related that the teacher/sponsor coach should nominate the volunteers for recognition. Carlos made a motion to fund a \$40.00 gift certificate from Applebee's for volunteer coaches, Patty Hall seconded. The Board unanimously approved.

Funding Requests: Carlos advised that the Wrestling team coaches would like to have new warm-ups acquired for the team. He related that no specific numbers/costs were provided and that he would present the request for a vote via e-mail.

Traci disclosed that the cheerleading team is also need of new equipment and warm-ups. She advised that she asked the coach to provide a list of needs and related costs. In order to expedite the purchase of any items, the request will be disseminated and voted upon via e-mail.

Discussion among Board members also involved concerning the types of warm-ups to be purchased and how often they should be replaced. Discussion about prior cheerleading purchases also was conducted.

Closing

- Carlos adjourned the meeting at 1910.
- **Meetings will continue to be held on the first Tuesday of each month at 1730, in the High School library. The next meeting, however, will be postponed to 15 January 2008 due to the New Years holiday falling on the normal meeting day.**